



## Financial Aid Application Guidelines 2019-2020

The Williston Northampton School partners with School and Student Services (SSS) by the National Association of Independent Schools (NAIS) to process financial aid applications. All families applying for financial aid must create an online account with SSS to submit their application to Williston. Your financial aid application is complete after you have filled out the Parents' Financial Statement (PFS) and uploaded your supporting documents. Williston's school code for SSS is 8230.

**New student applications are to be completed by February 1, 2019.**

**Returning student applications are to be completed by February 15, 2019.**

### **INSTRUCTIONS:**

- Beginning October 2<sup>nd</sup>, 2018 families can go to <http://sss.nais.org/>
- Click on the prompt to begin your Parents' Financial Statement (PFS). You only need to complete one PFS, even if you have several children applying to Williston. Each parent household must complete a PFS. However, if an applicant's parents are divorced or separated, each parent must file a PFS form and submit the required documentation separately. In addition, families who own a business or a farm must file a business/farm statement, which can also be completed on the SSS website.
- You will be given a username and password that will allow you to return to your PFS at a later date before submitting your completed application. Your information will be secure.
- For help completing the PFS or uploading documents, contact SSS customer service at (800) 344-8328.

### **Documents Required, in addition to the PFS:**

- \_\_\_\_\_ 2017 1040 and All Supporting IRS Tax Schedules
- \_\_\_\_\_ 2018 1040 and All Supporting IRS Tax Schedules
- \_\_\_\_\_ 2018 W2(s); 1099(s) if applicable
- \_\_\_\_\_ Business Tax Return(s) and Balance Sheet: IRS Schedule K-1, Form 1065, Form 1120, and/or Form 1120 if you own any part in a Farm, Sole Proprietorship, Partnership, or S-Corporation

### **Documentation for Countries other than U.S. to be uploaded under additional documents in SSS:**

- \_\_\_\_\_ Notarized copy of your most recent income tax report
- \_\_\_\_\_ Earnings statement from your employer;
- \_\_\_\_\_ Three (3) months of your most recent bank statements

Contact Information  
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